



## **Board Meeting Minutes - 03/16/2017**

### **Attendance**

**Board:** Laurie Wimmer, Ozzie Rose, Charan Cline, Paul Zastrow

**Staff:** Paul Peterson, Kerri Smith, Marghee Mercer, Dylan Smith, Becca Rigert, Gary Tempel

### **1. Call to Order of Regular Meeting**

- a. Vice President, Laurie Wimmer called the regular board meeting to order at 7:07 pm.

### **2. Consent Items**

#### **a. Board Meeting minutes**

- i. A motion was made to accept minutes as presented by Ozzie Rose, Seconded by Laurie Wimmer.

### **3. Reports**

#### **a. Principal's Report:**

##### **i. Kerri Smith**

1. Kerri reported that she is currently in a transition phase at work with recently retiring. Kerri is working on getting more involved with ORVED. Kerri has been helping staff with communicating with parents and also getting in contact with Genius to get issues solved in a timely manner and also supporting Marghee, Becca and Dylan. As Kerri has gone down to working 2-2 ½ days Paul has gotten the opportunity to take some things off of Kerri's plate.

#### **b. Staff Reports:**

##### **i. Becca Rigert**

1. Becca presented a chart showing the number of charter students that ORVED has had in the past three years in March. In March, 2015 ORVED had a total of 79 students, in March 2016 ORVED had a total of 60 students and Currently ORVED has a total of 49 charter students with 3 lined up to start ORVED Shortly.
2. Becca has been working with ORVED students to get them completed with the Smarter Balanced State testing. Becca currently has 7 students that have completed the test and 3 that are signed up to take the test. We have 4 that have chosen to opt out of state testing and 3 that are possibly going to be opting out

of 19 students. Paul Peterson asked how long it is taking to take a test. Becca replied with it is taking a student about 3-4 ½ hours to test depending on the student. Charan Cline asked why students are choosing to opt out. Becca replied with parents are choosing to opt out their student because of not wanting them to have to take the test. Also, they are choosing to opt out due to certain medical reasonings and some parents are choosing to not give a reason.

**ii. Marghee Mercer**

1. Marghee reported about the roadblocks that ORVED has been experiencing with Genius. Genius came together and was able to get a lot fixed by Marghee's meeting with ODE on 03/14/2017. Marghee went to Salem and met with Carla Wade to go over all the data for the first term (08/22-09/09). Out of 630 enrollments there were 424 that completed, 102 that were dropped within the grace period and 88 students dropped outside of the grace period, which brings the total amount of enrollments down to 522 for the first term. ORVED still has 14 enrollments that are still active right now from the first term due to weather. ORVED received great feedback with having a 72% success rate. A successful completion in the eyes of ODE is a "C" or greater. Last year ORVED's success rate was at a 50%. With the 88 students that dropped, if they were able to complete %50 of the course they were eligible to receive a .25 credit in the course. With looking at the data they were able to determine that females were more likely to do online courses. Marghee and Carla then broke the data down by grade and successful completion. 10th graders were the most enrolled and seniors were most successful. Females were more likely to drop a course after the grace period and Males were more likely to drop within the grace period. Charan Cline has requested to receive a graph with everything broken down by Race to see how ORVED is doing by equity. Marghee finds the time she spends at ODE is very valuable being able to pull data and look at everything.

**iii. Dylan Smith**

1. Dylan reported that we currently have seniors preparing for graduation right now and seeing what they need to do to finish up. ORVED even has a student that will be graduating from ORVED, but walking with another school to get the graduation experience. Dylan feels that a lot of the students right now have to "post mid-year blues". These are the students that take it easier towards the beginning of the year and are now realizing that they need to get something done and get caught back up. A lot of this includes having to have the conversations with the family to let them know what they need to do to get caught back

up. Dylan reported that in the last month we have about 10 new students sign up. As of today ORVED received 3 new students. Dylan is doing a lot of orientations and getting students set up and also working with Scio to get IEP meetings setup. Technology has been something that has come up with the new students that ORVED is receiving. ORVED's computer supply has been going down to the demand. ORVED is also receiving a lot of credit deficient students. It has been difficult to talk with families to determine if online school is the best option for their student. Dylan has been working with parents to determine if their students will have enough time to finish or if the GED program would be a better fit. Dylan and Charan think it would be a good idea if ORVED knew more about the GED program and how to get them to actually get in and take the test. Dylan has had the opportunity to talk to a lot of school districts in the last week. The struggles have been that students are realizing the the school year is almost over and they have more courses to catch up on. Dylan spoke with North Lake and their biggest struggle with their students that are all enrolled in Spanish is the communication. ORVED is working on coming up with a better way to have communication. Vale likes the pacing of the courses, Irrigon stated that everything is going very well and the students are learning. Lone stated that everything is going smoothly when Dylan asked. Sherman County likes the system a lot better than last year and looks forward to working with ORVED next year and lastly, Helix really appreciates the hard work.

**c. Student Highlights:**

**i. Walker Dublin**

1. Walker is a 10th grader from Molalla. Walker is doing ORVED this year because he wanted to try something new and ORVED looked interesting to him. He liked the selection of classes that were offered. Walker feels that the courses are a lot easier to handle. He really enjoys the pacing of the courses. Since Walker is also doing normal school he comes home and works on his online courses. He feels like the courses that he is taking works really well with the courses that he is currently taking at his high school. It is nice being able to take an extra course and receive an extra credit. He likes the way that the courses are set up. Paul Peterson asked the student how he communicates with his teachers. Walker replied with he uses email and voice calls. For American History he was able to go over his tests with the teacher which he really enjoyed. Laurie Wimmer stated that we really appreciated him talking with ORVED and also asked if he would recommend this program to students at his school. Walker replied with yes, that he has already told some of his friends about the program

and that they are possibly interested in taking a course with ORVED.

**d. Executive Director Report**

**i. Paul Peterson**

1. Paul reported about messages from our schools working with ORVED. Esther Troyer from Neah-Kah-Nie reported that ORVED helps their school in being able to take courses that their school would not be able to offer without the help of ORVED. Clatskanie is a small school that has about 40 students. This is not enough to hire a foreign language teacher. They rely on ORVED to do their foreign language. Helix reported that they really valued the personal attention that is given to each student. Yoncalla stated that he was frustrated when September 9th came around and ODE cut off courses. This shows that there is demand out there for courses. Laurie Wimmer asked Paul if he has shared this with anyone at the ODE department. He will be sharing it and has also asked the school districts to share this information with ODE. Charan Cline asked the questions on where ORVED sits with the grant for next year. Paul stated that ORVED will most likely not have an answer until the beginning of May to possibly the end of June. Paul Peterson asked for Laurie Wimmer's thoughts on this. Laurie stated that she believes that everything in the world that involves money will be dependent on whether they can muster both the handshake and the political side. If they cannot do that then there will be grim cuts and no extensions given out. There are districts that are already sending out the scenario for next year's budget and how many teachers they are going to lay off. Charan Cline suggests that we jump onto the measure 98 bandwagon and see if we can get ourselves specifically measured in with AP classes. Charan believes that school districts could use measure 98 funding for college baring classes. Laurie Wimmer feels that the only pushback there would be measure 98 didn't come with a red cent to it. Laurie just wants to caution the funding for measure 98 is also competing with our most vulnerable kids in the grant made budget and right now that budget is looking at a 116 million dollar targeted reduction.
2. Paul wanted to share a memo regarding teacher shortage. It is specific to some course areas. Paul feels that it is interesting that this is being acknowledged. Paul feels that ORVED could be a solution for this. Laurie would like to know if we have any teachers that have the ELL license. Marghee believes that we have one teacher that is certified. Laurie would also like to know if we have any of our courses in any other language other than English. Paul state at this time we do not. Paul has been in search for some ELL courseware. So far, he has only found a vendor that he

is not wanting to purchase from. Laurie feels that we need to make this more of a priority to find ELL courses. An idea that Paul has considered is working with the tribes to create some original history type credit classes that are focused on the 9 confederated tribes that are here in Oregon.

**e. Board Member Reports**

**i. Ozzie Rose**

1. Ozzie would really like to focus on driving down the costs of ORVED courses. Ozzie feels like this would help get schools more involved in taking online courses.

**ii. Charan Cline**

1. Charan reported that he would like to try and experiment with working with a SD and actually have an online class be ran through the school as a hybrid course. He feels if we could create a model like that that really worked he could see SD's jumping on to use the educational tools. Laurie thinks a good school to work with would be Ashland School District. Paul Peterson brought up the experiment that we are trying with the Tillamook County SD next Fall. ORVED will be trying a culinary arts program. Tillamook has a local restaurant that has a owner who is not a teacher. He is interested in working for ORVED as an instructional assistant and helping students be able to be more hands on. This would be tied to the Culinary Arts course taught by Heidi Larson (licensed teacher).

**iii. Laurie Wimmer**

1. Laurie reported that today was a big day. This morning they had public testimony on the State school fund and Grant data subject. A very compelling testimony was delivered. They were able to give a very clear picture. They were given 2 choices; one is a picture based on existing revenues because of our structural deficit and the other is to find the political and other courage to raise revenue to adjust the tax system so that it delivers the revenue that is necessary to fund the bible services the oregonians expect. It was a good testimony and got great press.
2. There has been a work group created with house and senate members that is a bipartisan group which makes it much more viable. They are working on an alternative to the measure 97 at a smaller rate and a broader pay for revenues total.

**4. Communication**

- a. None at this time.

**5. Old Business**

**a. Job Descriptions**

- i. The Executive Director job description is to be written in policy. Paul Peterson looked at several job descriptions and made one similar to them. If any changes need to be made please contact Paul Peterson. This

will be presented at the next board meeting for adoption. The rest of the job descriptions do not need to be adopted, but ORVED would like for the board to review. Laurie Wimmer's preference is that all board members should have access to them to review.

**b. Reclassification for Support Staff**

- i. Paul Peterson is asking that the board approve the reclassification for 2 staff positions and to make it retroactive to January 1st. The first recommendation would be that the administrative assistant position would move from row B to row A (\$18.17/hour to \$21.58/hour) retroactive to January 1st. The second recommendation would be that the student success advocate position would move from row C to row B (\$16.22/hour to \$17.30/hour) retroactive to January 1st. Paul Peterson assured the board that ORVED can afford to do so. Charan Cline questioned why this is being brought up. Paul Peterson replied with ORVED just keeps getting better and this is because of the committed staff. ORVED has put their heart into the program and give it their best.
  1. A motion was made to be approved by Charan Cline, seconded by Ozzie Rose. Motion Approved.

**6. New Business**

**a. Approval of Additional Legal Counsel; Beery Elsner & Hammond, LLP**

- i. Due to working on an agreement between ORVED and the ESD ORVED can not use the counsel that already represents the ESD. Paul Peterson would like for the board to see the rates and is requesting a motion.
  1. A motion was made to be approved by Charan Cline, seconded by Ozzie Rose. Motion Approved.

**b. Ending Fund Balance - Matt Graves**

- i. Matt Graves was not able to attend the meeting. As of last school year (June 30, 2015) we were operating with an ending fund balance of \$325,931.00. As of June 30, 2016 we are operating with an ending fund balance of \$658,833.00. Paul Peterson stated that we need to have at least 6 months of operating cash to help apply for grants and other items ORVED may need.

**c. Projections for 2016-2017**

- i. Based upon the 40 charter students that ORVED has this will total around \$231,494 in revenue for the year. With other tuition ORVED will gather approximately \$89,000 and will bring in \$100,000 with the ODE contract. ORVED's YTD expenditures are currently at \$426,000. ORVED is estimating for the year to spend around \$661,000. ORVED will have about \$60,000 in the positive. ORVED expects that the amount made this year will not be as much as last year. Laurie Wimmer has requested that a bar graph is made to show how the ORVED program has grown overall without charter students included.

**d. Assumptions 2017-2018**

- i. Paul Peterson is working on putting together a budget for next year. ORVED is expecting to have a little bit of a PERS increase. This will only

affect the 3 employees of ORVED. Health insurance will increase in cost approximately 9-10%. ORVED's 3 support staff will receive step increases. This will be about \$8,000 in cost. ORVED will be contracting with the NWRESA for administration services. That will be \$30,000. ORVED does not know about the contract with small and rural schools. Paul Peterson is going to operate that it will continue, but not increase. ORVED has been working with the contracted teachers. Their pay has stayed at \$10.42 per student since the beginning. ORVED would like to drive the cost of courses down and give a pay increase to the teachers. There will be no action taken at this time. ORVED is waiting to hear back about the grant that was just submitted for \$450,000. ORVED may not hear back until until late April/early May. With this grant, ORVED would be able to expand a student success advocate to a couple other ESD's and purchasing content in a different way. Laurie Wimmer would like to see if a teacher creates a course/Course or develops material in a course for ELL students that they receive additional compensation. Laurie Wimmer would like this brought back to the next meeting. Charan Cline brought up that if each course that is purchased is \$5,000 that it can help determine a budget of how much a teacher could make creating a course.

**e. Financial Reports**

**i. Operating Statement**

1. ORVED has \$426,000 for YTD expenditure.

**ii. Monitoring Report**

1. ORVED is averaging at spending around \$52,000-\$54,000 a month. It all depends on the month. This report will reflect that amount. Marghee has been sending out a large amount of invoices to schools.
  - a. A motion was made to be approved by Charan Cline, seconded by Ozzie Rose. Motion Approved.

**iii. Compensation for AP Teachers**

1. This was brought up at a previous meeting, but not approved due to not having a quorum. This was brought up by an ORVED teacher that ORVED increases the pay for AP/College credit classes by %15 (\$10.42 per week to \$12.05 per week). Currently, with 56 students taking these courses it would cost \$1,638.52 to do so. Paul Peterson has also calculated this out giving them 5% which would be a total increase of \$525.17. Ozzie and Charan agree that ORVED gives a 15% increase. Laurie Wimmer would like to see that the job description for the AP teachers should be very specific.
  - a. A motion was made to be approved by Charan Cline, seconded by Ozzie Rose. Motion Approved.

The meeting was adjourned at 8:36 pm by Vice President, Laurie Wimmer.

**The next meeting will be held on April 20, 2017 @ 5:30 pm via ZOOM.**